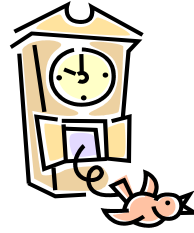


Early Bird's Breakfast Club



The breakfast club is open every day that the school is open and is available for all children who attend Millbrook School in reception to year 6.



Children can attend every day or be booked in as and when needed.

The club opens at 7.30am and children can arrive anytime from then until 8 o'clock when breakfast is served.

At 8.45 children are escorted to their classrooms for registration.

Prices are £3.50 per child per session or £6.00 for 2 children from the same family.

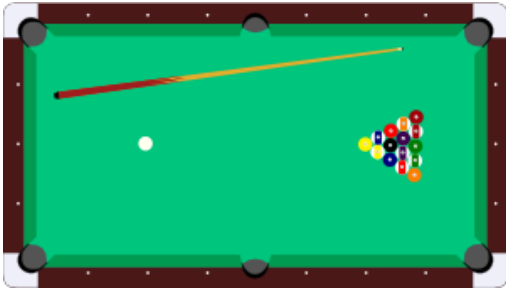
Admission and payment forms need to be completed before your child attends and can be downloaded for completion from here. Payment must be made in **advance** as this secures your child's place. We cannot guarantee a place if your child arrives at the club without booking in advance. Further details are available in the Early Bird's Breakfast Club information folder held in the school foyer.

Breakfast consists of a variety of the following:

- ❖ A choice of cereals
- ❖ Toast and butter/crumpets or waffles
- ❖ Jam
- ❖ Fruit or yogurts
- ❖ Fruit juice or milk



Children enjoy coming to the club and have the opportunity to enjoy a wide range of games, toys and activities that we hold.



Snooker and air hockey are very popular as is sewing and the various art activities that we have on offer. When the weather is good we are able to play outside with the variety of outside equipment that the school have. In the summer months we try to eat breakfast outside.

We have received very good feedback from the children who attend the club, their parents, teachers and other outside agencies.

If you need any more information or would like to speak to the club leaders, please ask in the school office.

Admissions Form

I/we request that our child attends the Millbrook School breakfast club.

Child's full name

Preferred name

Date of birth

Home address

.....

1st contact

Name and phone number

2nd contact

Name and phone number

Does your child have any medical problems? Yes/no

If so please give details

Doctors name Phone number

Does your child have any special dietary needs? Yes/no

.....

Anything else you think we should know e.g. likes, dislikes, fears etc.

.....

Yes No

I agree to my child being photographed for promotional use of the breakfast club.

<input type="checkbox"/>	<input type="checkbox"/>
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I consent to any emergency medical treatment necessary during the running of the Club and authorise the staff to sign any form of consent required by medical staff, if a delay in getting my signature could endanger my child's health or safety.

Signed date

Payment Form

The breakfast club is open every school day between the hours of 7.30am and 8.45 am and breakfast is served at 8 o'clock. If your child arrives after 8.15 there is a chance they may not receive a full breakfast.

The cost per session is £3.50 per child or £6.00 for 2 children from the same family.

FEES NEED TO BE PAID IN ADVANCE. Please make payments to the office on the Friday **MORNING** of the week **PRIOR** to when your child wishes to attend. This will secure your child's place. We cannot guarantee a place if your child arrives at the club without booking in advance.

Fees can be paid by either cash or cheque.

Please tick to indicate how you are paying:

Weekly

Fortnightly

Monthly

Half-termly

Termly

Days attending:

Monday

Tuesday

Wednesday

Thursday

Friday

Ad hoc basis

Please note

- ❖ Payment secures your child's place.
- ❖ Fees are due on the Friday morning prior to attendance.
- ❖ Payments should be given to the office in a sealed envelope with your child's name on it indicating the days of the week your child will be attending.
- ❖ No child will be accepted in the breakfast club with 1 week's arrears outstanding.
- ❖ Late payments may incur additional costs.

I agree to abide by the above conditions and confirm that I have read the payment policy below.

Child's name

Signed

Date

PAYMENT POLICY

The cost per session is £3.50 per child or £6.00 for 2 children from the same family and a payment form needs to be completed on registration.

All fees must be paid in advance to secure your child's place at the breakfast club.

Payments need to be made on the Friday morning of the week **prior** to when your child wishes to attend. Payments must be given to the office in a sealed envelope with your child's name on it indicating the days of the week your child will be attending.

Payment can be made by cash or cheque and can be paid weekly, fortnightly, monthly, half-termly or termly.

No child will be accepted in the breakfast club with 1 week's arrears outstanding.

Late payments may incur additional costs.

Fees are still payable for occasional days of non-attendance, for example sickness. Any long term absence will need to be discussed with the breakfast club supervisors.

Fees will not be payable if the school is closed due to unforeseen circumstances beyond our control.

This policy will be reviewed in October 2012.

Early Bird's Breakfast Club